

Electronic Application Guide

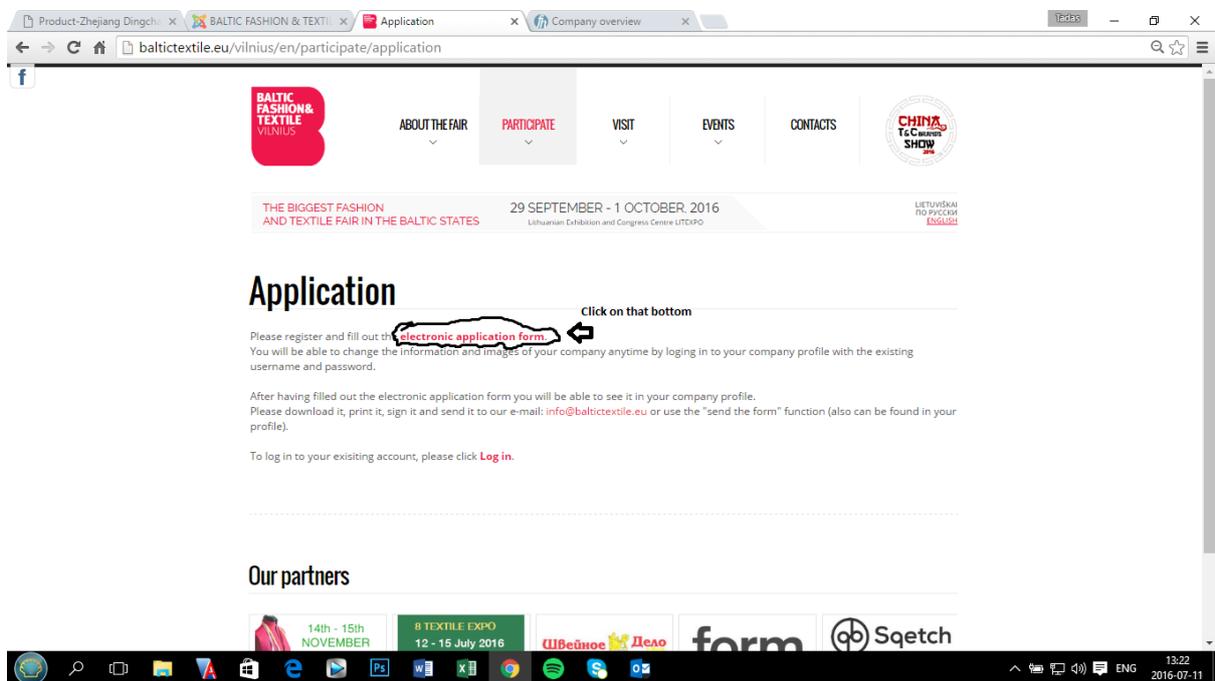
Here is a **step by step** guide including images of how to fill in the electronic application form.

NOTE: If you have already sent as your signed pdf application form, you do not need to do it again once you register in the electronic catalogue.

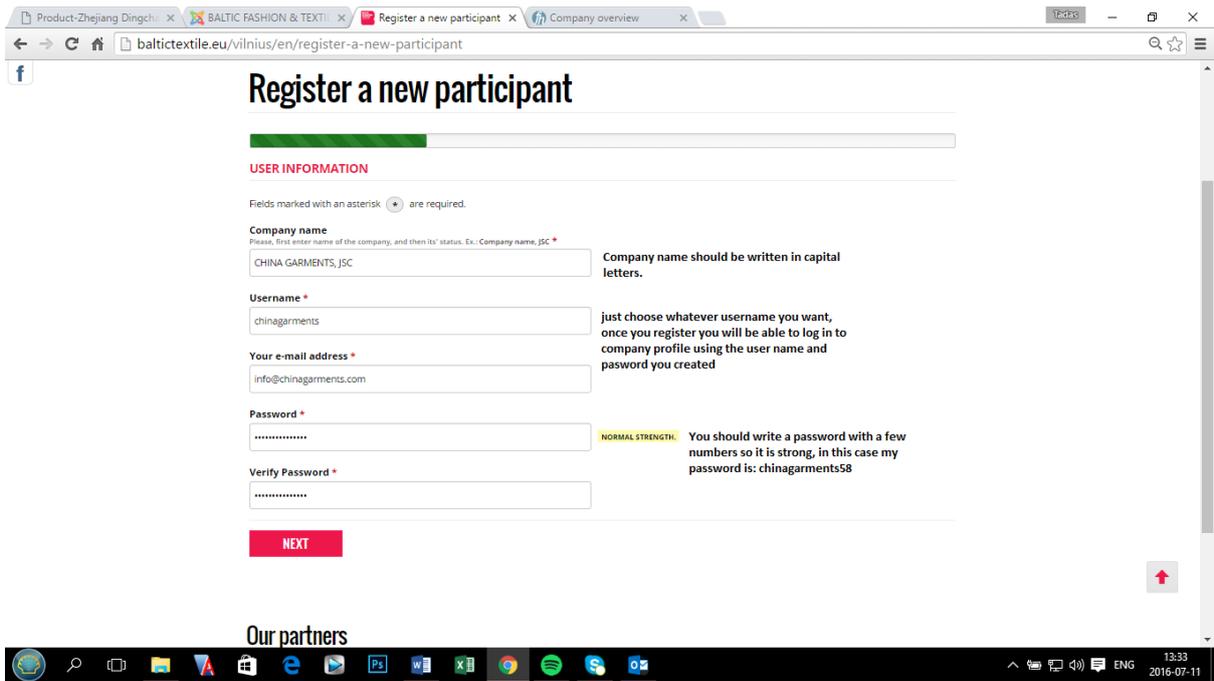
On the other hand, if you are filling just the online application for the first time, once you register you do need to download the pdf application form, print it, sign it and send it to our email: info@baltictextile.eu

STEP 1. In order to register click on the link below and follow the instructions:

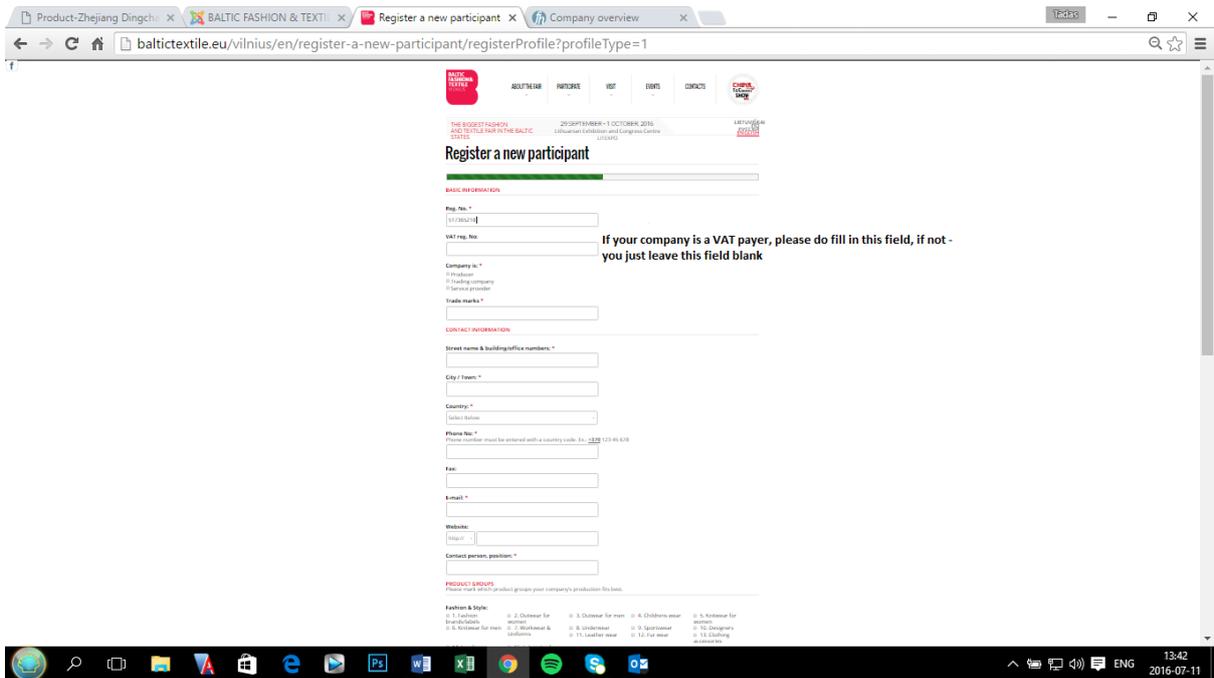
<http://baltictextile.eu/vilnius/en/participate/application>

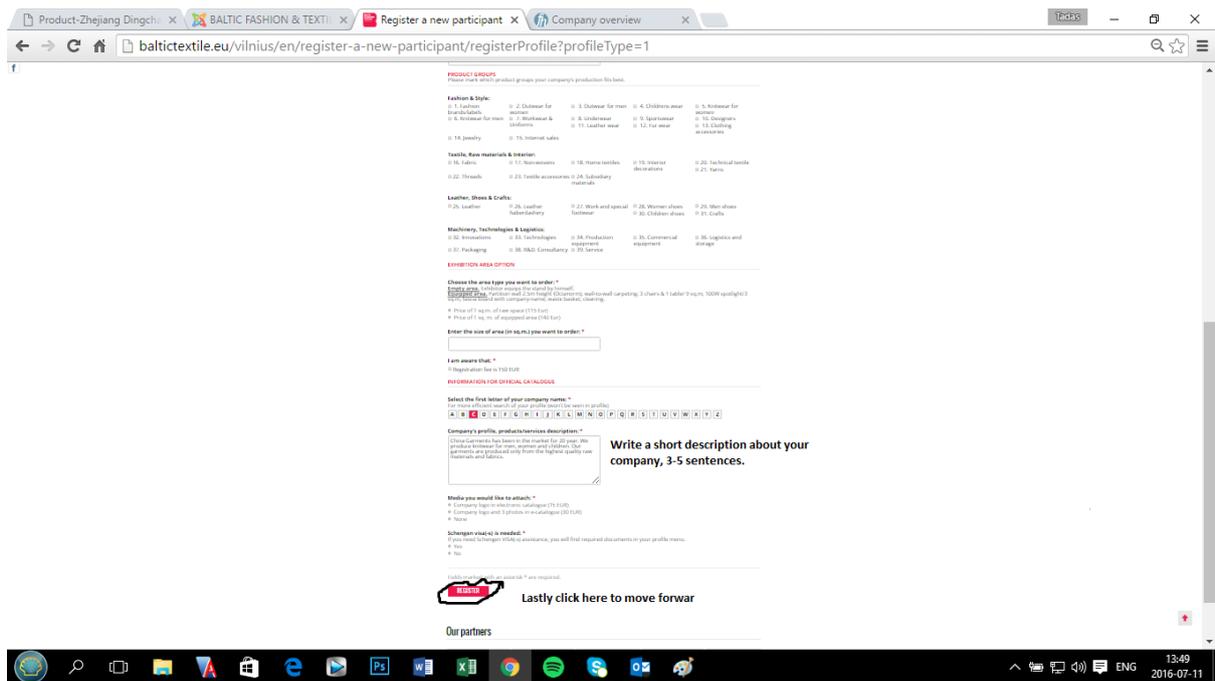


STEP 2. Once you've done that, a new window will pop up. In this step just fill in these 5 fields, be sure to write down the username and password for yourself so later you can log in to the company profile and change the information if you want to (look at the picture).

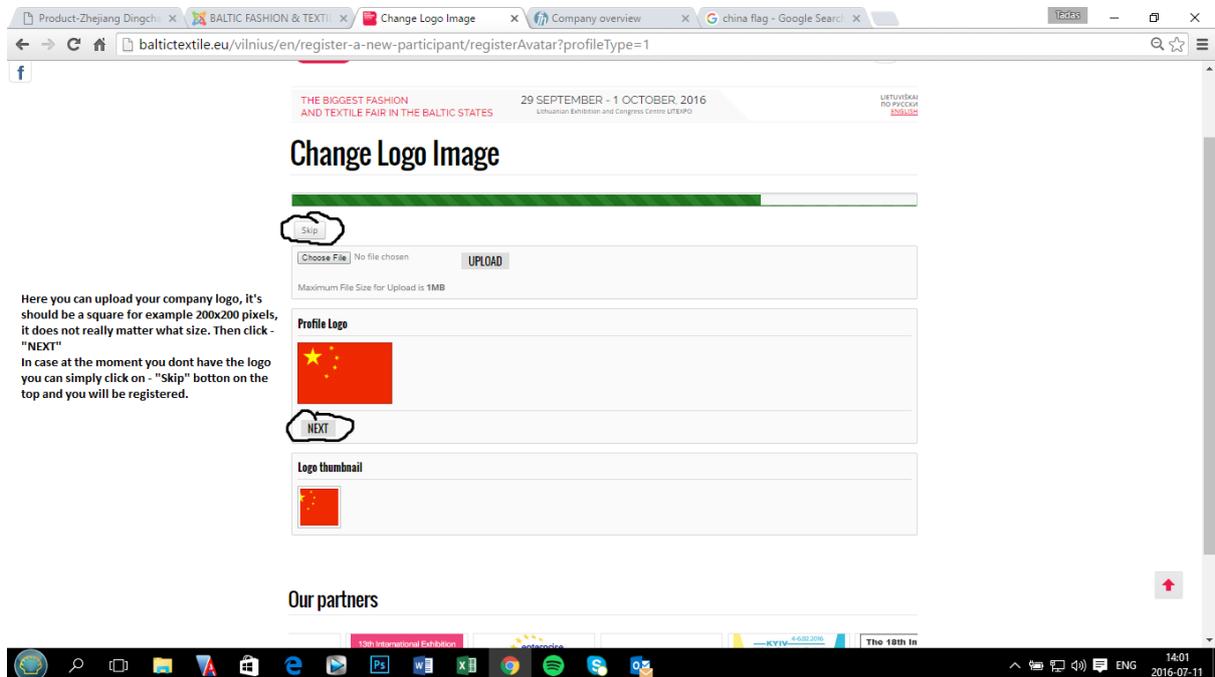


STEP 3. Once you are done with the 2nd step the next step is to fill in all the fields. The fields with a red star * are compulsory (look at 2 pictures below).



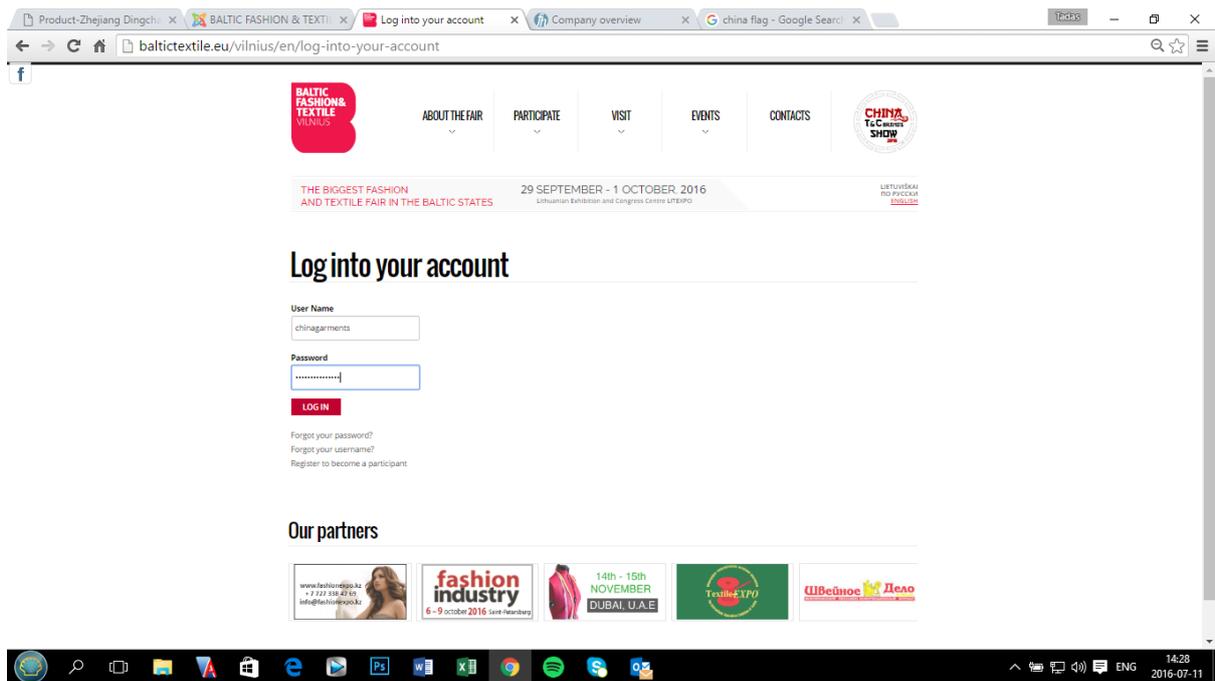


STEP 4. If earlier in the application form you chose one of the “Media in e-catalogue” options: 1) company logo in electronic catalogue (15 eur) or 2) company logo and 3 photos in electronic catalogue (30 eur). Then you can upload the company logo or skip this step since you will be able to log in the company profile later with the username and password you have created.

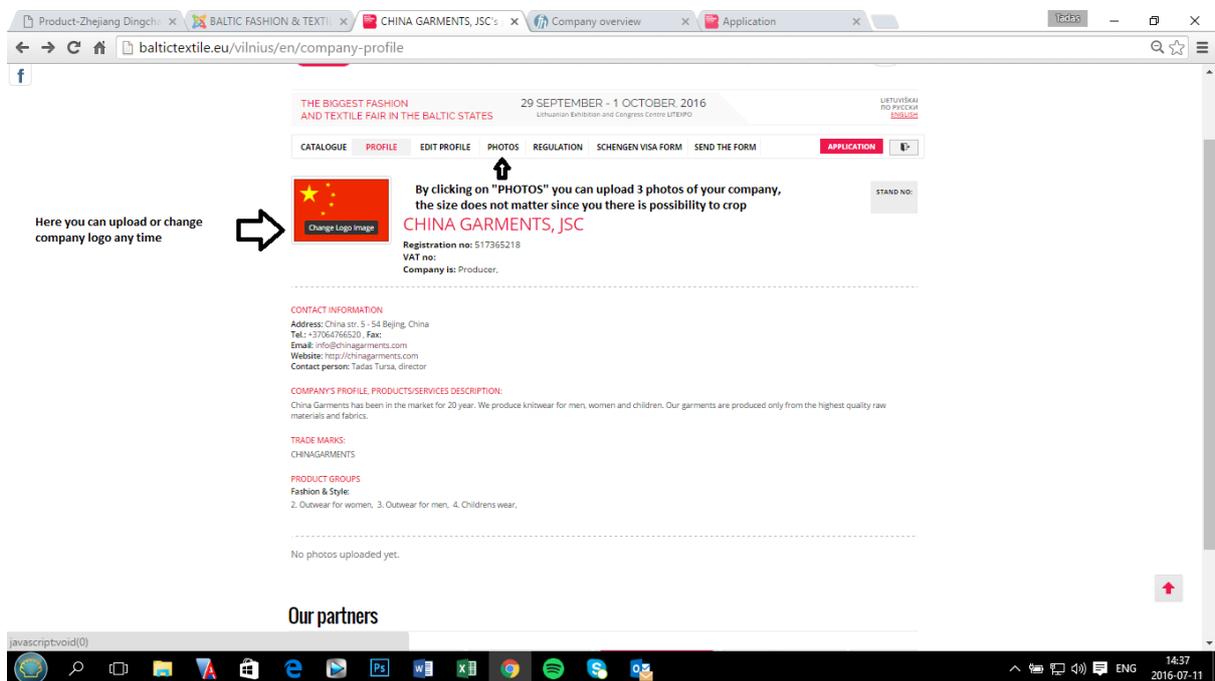


Here you can upload your company logo, it's should be a square for example 200x200 pixels, it does not really matter what size. Then click - "NEXT"
In case at the moment you dont have the logo you can simply click on - "Skip" botton on the top and you will be registered.

STEP 5. After the registration you will get an email message with username and password you created. You can always log in to your company profile by using the username and password and clicking on this link: <http://baltictextile.eu/vilnius/en/participate/application>



STEP 6. So now you have logged in to your profile. Here you can change your profile and company information, you can upload or change the logo of your company any time and also upload 3 photos only if you chose one of the media in e-catalogue options mentioned above in step 4.



If you have any problems or questions please, do not hesitate to contact Mr. Tadas Tursa, his email: info@lpcentras.lt, mob: +37064766520